

Bramfield Stepping Stones Pre-school

Staff behaviour statement and code of conduct



The purpose of this statement is to provide a Code of Conduct for safe professional practice and effective partnerships between staff, leaders, parents and professionals.

The code of conduct applies to all staff, volunteers working with children on site and requires that these employees will:

- Place the welfare of the children as their first consideration
- Accept responsibility for their own actions and behaviour and avoid any conduct that might lead any reasonable person to question their intentions
- Work in an open and transparent way
- Make a record of any incident and promptly inform their line manager
- Apply the same professional standards regardless of race, religion, gender or sexual orientation
- Be aware of the name of the designated person with responsibility to safeguard the children and also understand their responsibilities under the Safeguarding policies
- Understand that any breaches in the law or professional expectations might lead to criminal proceedings being taken against them
- Understand their responsibilities to report the unprofessional conduct of other adults working in or on behalf of Bramfield Stepping Stones Pre-school.

Professional Confidentiality

Staff must be aware that they must not use confidential information about a child or their family for their own benefit. Any information held by a setting about a child must not be shared casually in or outside of the setting. Information that might suggest that a child is at risk of significant harm must be shared with the Designated Safeguarding Lead Anna Warwick or the Deputy Safeguarding Lead Craig Warwick, in accordance with the Safeguarding policy.

Staff behaviour

All staff have a responsibility to maintain high standards of personal conduct both within and outside their working hours. All staff must not do or say anything both in person and on any form of social media that might bring the setting or company into disrepute.

I am signing as a Preschool employee of Bramfield Stepping Stones Pre-school, that I fully understand the conditions of this Code of Conduct Statement and will adhere to the points above.

Name of staff member:

Signed: _____

Date: